

TO: The Honorable Board of Supervisors

FROM: B. Clayton Goodman, III, County Administrator
L. Carol Edmonds, Assistant County Administrator

DATE: June 9, 2008

SUBJECT: AGENDA REPORT

I. CALL TO ORDER

II. INVOCATION

III. PLEDGE OF ALLEGIANCE

IV. DELEGATION

**A. SUBJECT: VIRGINIA DEPARTMENT OF
TRANSPORTATION**

Virginia Department of Transportation

David Clarke, VDOT Residency Administrator, will update the Board of Supervisors on road issues/concerns in Montgomery County.

B. SUBJECT: TOWN OF BLACKSBURG

**Town of Blacksburg – Harding Avenue Poff Property -Proposed Boundary Line
Adjustment**

Representatives from the Town of Blacksburg will make a presentation on a proposal for affordable housing located on Harding Avenue and request for a boundary line adjustment between the Town of Blacksburg and Montgomery County. See TAB A.

V. PUBLIC ADDRESS

VI. ADDENDUM

VII. CONSENT AGENDA

VIII. NEW BUSINESS

A. SUBJECT: TRANSPORTATION FUNDING

**R-FY-08-
RESOLUTION REQUESTING THE GOVERNOR
AND THE GENERAL ASSEMBLY
TO ENACT A TRANSPORTATION FUNDING PACKAGE
DURING THE UPCOMING SPECIAL SESSION
ON TRANSPORTATION**

WHEREAS, An efficient transportation network is crucial to sustainable economic growth in the Commonwealth, a cleaner environment and enhanced public safety and quality of life; and

WHEREAS, The Commonwealth faces a documented transportation funding shortfall resulting in the Commonwealth Transportation Board eliminating and reducing programmed projects spending totaling \$1.1 billion in the new Six-Year Transportation Program; and

WHEREAS, The Virginia Department of Transportation is transferring almost \$400 million in Fiscal Year 2008 from road construction funds to support road maintenance activities; and

WHEREAS, The eliminated and stalled project monies include primary, urban, and secondary construction funding reductions to regions and localities of up to 44% for Fiscal Year 2009; and

WHEREAS, Funding for new highway and bridge construction is diminished as the annual road maintenance shortfall continues to escalate and the estimate to repair the Commonwealth's 1,700 deficient bridges totals more than \$3 billion; and

WHEREAS, Regions of economic importance to the Commonwealth, including Hampton Roads and Northern Virginia, confront major transportation funding challenges in addition to those shared by all other areas of the Commonwealth; and

WHEREAS, Transferring state general funds to transportation neither adequately supports documented and recurring transportation infrastructure investment needs, nor serves to protect the Commonwealth's additional core services, including public education, health care, mental health and retardation, and public safety; and

WHEREAS, Virginia has the nation's seventh lowest motor vehicle sales tax rate and the Commonwealth last enacted dedicated new, significant and recurring annual statewide revenues for transportation in 1986, including the last increase in Virginia's modestly low gas tax rate of 17.5¢ per gallon; and

WHEREAS, Since 2006 the Commonwealth has enacted significant reforms to improve the coordination between transportation and local land-use planning.

NOW, THEREFORE, BE IT RESOLVED, The Board of Supervisors of Montgomery County hereby calls on the Governor of Virginia and the Virginia General Assembly during the forthcoming transportation special session to enact a significant transportation funding package to include dedicated, new, significant and recurring annual revenues to address the Commonwealth's documented transportation infrastructure needs.

BE IT FURTHER RESOLVED, That the Governor of Virginia and the Virginia General Assembly are urged to enact dedicated, new, significant and recurring annual revenues to eliminate the road maintenance shortfall; increase funding directed to interstate and primary highways, urban and secondary roads, and transit projects; guard against the transfer of general funds to transportation; and address the unique transportation needs of specific regions of the Commonwealth including initially Hampton Roads and Northern Virginia.

ISSUE/PURPOSE:	Request the Governor and the General Assembly to enact a transportation funding package during the upcoming special session on transportation.
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JUSTIFICATION:	VACo has requested that all localities adopt this resolution and send to the Governor and members of the General Assembly. The resolution calls on Governor Kaine and the General Assembly to enact a significant transportation funding package in an effort to resolve the Commonwealth's well documented transportation infrastructure needs.
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B. SUBJECT: LIVESTOCK CLAIM – HAL CASTLEBERRY

**R-FY-08-
LIVESTOCK CLAIM
HAL CASTLEBERRY**

BE IT RESOLVED, By the Board of Supervisors of the County of Montgomery, Virginia, that Hal Castleberry is hereby compensated \$350.00 for the loss of one sheep and two goats.

ISSUE/PURPOSE: To compensated for the loss of livestock.

JUSTIFICATION: On April 29, 2008 Animal Control investigated a complaint by Julia Castleberry regarding an animal attack and found one sheep and two goats killed. On May 21, 2008, Hal Castleberry filed a livestock claim requesting reimbursement of \$250.00 for the loss on one sheep and \$100.00 for the loss of two goats.

State law and County ordinance require any livestock claim to be filed within 60 days of the discovery of the killed livestock. Montgomery County Ordinance specifies that compensation of fair market value not exceed \$400.00. Therefore, based upon the report filed by Animal Control, County staff is recommending the compensation of \$350.00 for the loss of one sheep and two goats. TAB E includes the live stock claim by Mr. Castleberry and a copy of the Animal Control report.

C. SUBJECT: APPROPRIATION – FY 2008-2009 BUDGET

**A-FY-09-01
RESOLUTION OF APPROPRIATION
FY 2008-2009 BUDGET**

See TAB **F** for a copy of the FY 2008-2009 Budget Appropriation.

ISSUE/PURPOSE: Appropriate the FY 2008-2009 budget.

**D. SUBJECT: SUPPLEMENTAL APPROPRIATION –
WINDFALL**

**A-FY-09-02
SUPPLEMENTAL APPROPRIATION
FY 2008 WINDFALL**

BE IT RESOLVED, By the Montgomery County Board of Supervisors that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2009, for the function and in the amount as follows:

100	Board of Supervisors – Joinder Study	\$ 226,950
100	Board of Supervisors – Gypsy Moth Program	\$ 50,365
100	Board of Supervisors – Road Revenue Sharing	\$ 500,000
140	IMS – Sheriff’s Office Mobile Data Terminals	\$ 110,000
400	General Services – Waste Containers	\$ 31,000
700	Parks and Recreation	\$ 100,000
910	Other Agencies – Brain Injury Services	
	(one-time funding)	\$ 1,000
451209	Transfer to County Capital Projects	<u>\$ 400,000</u>
	Total	\$1,419,315

The source of the funds for the foregoing appropriation is as follows:

<u>Revenue Account</u>	
451205 Undesignated Fund Balance	\$1,419,315

BE IT FURTHER RESOLVED, By the Montgomery County Board of Supervisors that the County Capital Projects fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2009, for the function and in the amount as follows:

330 Fire and Rescue \$ 400,000

Revenue Account

451100 Transfer From General Fund \$ 400,000

Said resolution appropriates the use of the FY 2008 windfall as approved by the Board during the adoption of the FY 2009 Budget.

ISSUE/ PURPOSE: This resolution appropriates the use of the FY 2008 windfall as approved by the Board during the adoption of the FY 2009 Budget.

JUSTIFICATION: As part of the FY 09 budget process, the Board of Supervisors approved using \$2,627,420 in anticipated windfall revenues for the use on one-time items that could not be funded during the development of the FY 09 Budget. (TAB G) Included in this amount was \$1,000,000 for a Rainy Day Fund and \$208,105 for a fuel reserve. These amounts will be appropriated on an as needed basis. This resolution appropriates the use of the other monies for one-time expenditure in FY 09 as previously approved by the Board of Supervisors.

**E. SUBJECT: BLACKSBURG/CHRISTIANSBURG/VPI
WATER AUTHORITY
PHASE II - JOINDER STUDY**

**R-FY-08-
BLACKSBURG/CHRISTIANSBURG/VPI
WATER AUTHORITY JOINDER STUDY
PHASE II**

WHEREAS, By resolution dated August 23, 2004 the Board of Supervisors authorized the Chairman to contact and petition the Blacksburg/Christiansburg/VPI Water Authority to accept Montgomery County as a member of the Authority; and

WHEREAS, The Water Authority owners responded by agreeing to authorize the Water Authority to undertake a comprehensive study of the financial and operational impacts the County's membership would have on the Water Authority members and the County; and

WHEREAS, The study is to be conducted completely under the auspices of the Water Authority and funded by Montgomery County, contingent upon prior approval of the contract amount and involvement in the process; and

WHEREAS, The Water Authority at its January 18, 2006 meeting approved the proposed scope and contract with Black & Veatch and Draper Aden and authorized the study; and

WHEREAS, The County Administrator was involved in the approval of the study scope and recommends that the study be permitted to continue; and

WHEREAS, By resolution dated January 23, 2006 the Board of Supervisors authorized the County Administrator to move forward with the Participation Study and authorized an amount not to exceed \$95,000 to fund Phase I of the study; and

WHEREAS, Phase II of the study is an assessment of the management impact, engineering analysis of alternatives for water delivery systems, and an economic evaluation of the net financial effects of each party should the County become a member of the Authority.

NOW, THEREFORE, BE IT RESOLVED, The Board of Supervisors of Montgomery County, Virginia hereby authorizes the County Administrator to proceed with Phase II of the participation study and authorizes an amount of \$250,000 to cover the cost.

ISSUE/PURPOSE: Resolution authorizing the County Administrator to proceed with Phase II of the Joinder Study.

JUSTIFICATION: To proceed with Phase II of the Joinder Study to pursue County's membership in the CBVPI Water Authority. See TAB H a copy of the Scope of Services for Phase II.

F. SUBJECT:

**AMENDMENT TO THE FY 07-08
POSITION CLASSIFICATION PLAN**

**R-FY-08-
AMENDMENT TO THE
FY 07-08 POSITION CLASSIFICATION PLAN**

BE IT RESOLVED, The Board of Supervisors of Montgomery County, Virginia, hereby approves and authorizes the following changes to the FY2007-2008 Position Classification Plan:

- Systems Engineer (pay grade 123) to Lead IT Applications Specialist (pay grade 127)
- Systems Integration Specialist (pay grade 123) to Lead IT Customer Service Specialist (pay grade 119)

Said resolution changes two vacant positions due to a realignment of department functions.

ISSUE/PURPOSE:

Change in vacant positions due to Information Management Services Realignment of Functions

JUSTIFICATION:

The Board approved changing most of the positions within the department in August 2007. Two positions (Systems Engineer and Systems Integration Specialist) have been held vacant as other functions were put in place. The new Chief Information Officer is continuing the restructuring of functions and requests these two vacant positions be changed to best meet the needs of the Department by aligning staff within a lead worker model. These positions would serve as lead workers for the Applications and Customer Service units of the Department. These positions have been analyzed through the MAG (Management Advisory Group) system using the Job Analysis Questionnaire (JAQ). The results of this analysis are reflected in the proposed changes.

The proposed changes will have the following impact on the FY 09 budget for the department:

Current Classification	Proposed Classification	FY 09	FY 09	Difference
		Budgeted Salary Current	Midpoint New	
System Engineer	Lead IT Applications Specialist	56,754	69,385	(12,631)
System Integration Specialist	Lead IT Customer Service Specialist	56,379	46,963	9,416
			Net	(3,215)

If the positions are filled at the mid-point, a difference of \$3,215 may occur. Vacancy savings in FY 09 is estimated to offset the difference.

IX. INTO WORK SESSION

BE IT RESOLVED, The Board of Supervisors hereby enters into Work Session for the purpose of discussing the following:

1. 2008 Bond Issuance – Davenport & Co. LLC, Financial Advisor (TAB I)
2. FY 2009 VDOT Revenue Sharing (TAB J)

X. OUT OF WORK SESSION

BE IT RESOLVED, The Board of Supervisors ends the Work Session to return to Regular Session.

XI. COUNTY ATTORNEY’S REPORT

XII. COUNTY ADMINISTRATOR’S REPORT

1. Inmate Road Clean-Up – Road List
2. New River Health District – Request for Supplemental Funding (TAB K)

XIII. BOARD MEMBERS' REPORT

1. Supervisor Muffo
2. Supervisor Creed
3. Supervisor Brown
4. Supervisor Marrs
5. Supervisor Biggs
6. Supervisor Politis
7. Supervisor Perkins

XIV. OTHER BUSINESS

XV. ADJOURNMENT

FUTURE MEETINGS

Adjourned Meeting
Monday, June 23, 2008
6:00 p.m. – Closed Meeting Items
7:15 p.m. Regular Agenda

Regular Meeting
Monday, July 14, 2008
6:00 p.m. – Closed Meeting Items
7:15 p.m. Regular Agenda

Adjourned Meeting
Monday, July 28, 2008
6:00 p.m. – Closed Meeting Items
7:15 p.m. Regular Agenda